

**1. Opening of Meeting:**

Opened Meeting at 6:03 p.m. with Pledge of Allegiance.

In compliance with the Open Public Meetings Law, the clerk of the North Bergen Parking Authority has notified all the required newspapers of this meeting, and notices are posted at the Municipal and Parking Authority Offices.

**a. Present:**

Vice-Chairman Hector A. Zulueta  
Commissioner Vasu Rao  
Commissioner Frank Colaluca  
Commissioner Diana Madrid  
Executive Director Robert P. Baselice  
Clerk/Secretary Belinda L. Mendez  
General Counsel Neil Marotta, Esq.

**b. Absent:**

Chairman Steven R. Monetti

Motion was made by Commissioner Colaluca to re-appoint Steven R. Monetti as Chairperson; Seconded by Commissioner Zulueta. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Yes; Commissioner Colaluca- Yes; Commissioner Rao-Yes.

Motion was made by Commissioner Colaluca to re-appoint Hector Zulueta as Vice-Chairperson; Seconded by Commissioner Rao. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Yes; Commissioner Colaluca- Yes; Commissioner Rao-Yes.

Motion was made by Commissioner Colaluca to re-appoint Vasu Rao as Treasurer; Seconded by Commissioner Madrid. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Yes; Commissioner Colaluca- Yes; Commissioner Rao-Yes.

Motion to introduce **Resolution #2014-001 Re-Organization of Board Members** was made by Commissioner Zulueta; Seconded by Commissioner Colaluca. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Yes; Commissioner Colaluca- Yes; Commissioner Rao-Yes.

**2. Approval of Minutes:**

Motion was made by Commissioner Madrid to table the open and closed session minutes of December 18, 2013 due to lack of quorum. Seconded by Commissioner Colaluca. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Yes; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

### **3. Approval of the Monthly Financial Statement**

Director Baselice gave a report on the authority's financial status.

Motion made by Commissioner Colaluca to approve the monthly financial/banking statement; Seconded by Commissioner Madrid. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Yes; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

### **4. Approval of the Executive Directors Report:**

The Director provided the Board with updates of the following Authority business:

- Finances and parking enforcement;
- Personnel matters;
- Pay and Display machines;
- Fines increasing as of 2/1/2014;
- Snow storms;
- Renting spaces;
- Exploring use of social media.

Motion made by Commissioner Colaluca to accept the Executive Director's report, Seconded by Commissioner Madrid. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Yes; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

Upon completion of the Director's Report, Commissioner Zulueta made a motion to enter into closed session to discuss property acquisitions and contract negotiations; Seconded by Commissioner Colaluca. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Yes; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

At the conclusion of the closed session, Commissioner Madrid made a motion to reopen the meeting to the public; Seconded by Commissioner Rao. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Yes; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

### **5. Approval of Resolutions:**

<b>Resolution #2014-002</b>	<b>Authorization for Payment of Claims</b>
<b>Resolution #2014-003</b>	<b>Appointment of Board Clerk/Secretary</b>
<b>Resolution #2014-004</b>	<b>Authorization for Official Newspaper</b>
<b>Resolution #2014-005</b>	<b>Appointment of Public Agency Compliance Officer</b>
<b>Resolution #2014-006</b>	<b>Appointment of Public Records Custodian</b>
<b>Resolution #2014-007</b>	<b>Appointment of Petty Cash Custodian</b>
<b>Resolution #2014-008</b>	<b>Authorization of Cash Management Plan</b>
<b>Resolution #2014-009</b>	<b>Authorization to Appoint Custodian to Cash Drawer Fund</b>
<b>Resolution #2014-010</b>	<b>Appointment of General Counsel for 2014</b>
<b>Resolution #2014-011</b>	<b>Appointment of Labor Counsel for 2014</b>
<b>Resolution #2014-012</b>	<b>Appointment of Auditor</b>
<b>Resolution #2014-013</b>	<b>Acceptance of Employee Resignation</b>

Motion was made by Commissioner Madrid to approve the Consent Agenda of Resolutions; Seconded by Commissioner Zulueta. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Yes; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

**6. Public Portion of Meeting:**

There were no members of the public present.

**7. Old/New Business:**

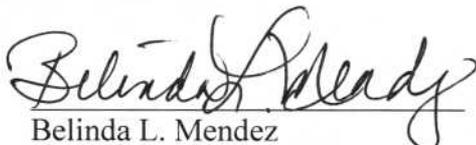
New Business: The Board discussed reviewing the policies governing accrued time at retirement. The Board also discussed amending the current policy for the reimbursement of pre-employment fees, such as fingerprint reimbursements. A motion was made by Commissioner Zulueta authorizing reimbursement of pre-employment fees once the employee has completed his/her probationary period; Seconded by Commissioner Colaluca. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Yes; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

**8. End of Meeting:**

Meeting Ended at 7:11 p.m.

Motion made by Commissioner Colaluca to close meeting, Seconded by Commissioner Madrid. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Yes; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

End of Meeting



Belinda L. Mendez  
NBPA Board Clerk/Secretary  
01/08/2014