

**1. Opening of Meeting:**

Opened Meeting at 6:00 p.m. with Pledge of Allegiance.

In compliance with the Open Public Meetings Law, the clerk of the North Bergen Parking Authority has notified all the required newspapers of this meeting, and notices are posted at the Municipal and Parking Authority Offices.

**a. Present:**

Chairman Steven R. Monetti  
Commissioner Frank Colaluca  
Commissioner Vasu Rao  
Commissioner Diana Madrid  
Commissioner Juan Sanchez  
Executive Director Robert P. Baselice  
Clerk/Secretary Belinda L. Mendez  
General Counsel Neil Marotta, Esq.

Motion was made by Commissioner Colaluca to re-appoint Steven R. Monetti as Chairperson; Seconded by Commissioner Madrid. Roll Call: Chairman Monetti-Yes; Commissioner Madrid-Yes; Commissioner Colaluca- Yes; Commissioner Rao-Yes; Commissioner Sanchez-Yes.

Motion was made by Commissioner Monetti to appoint Frank Colaluca as Vice-Chairperson; Seconded by Commissioner Rao. Roll Call: Chairman Monetti-Yes; Commissioner Madrid-Yes; Commissioner Colaluca- Yes; Commissioner Rao-Yes; Commissioner Sanchez-Yes.

Motion was made by Commissioner Colaluca to re-appoint Vasu Rao as Treasurer; Seconded by Commissioner Sanchez. Roll Call: Chairman Monetti-Yes; Commissioner Madrid-Yes; Commissioner Colaluca- Yes; Commissioner Rao-Yes; Commissioner Sanchez-Yes.

Motion to introduce **Resolution #2015-001 Re-Organization of Board Members** was made by Commissioner Rao; Seconded by Commissioner Colaluca. Roll Call: Chairman Monetti-Yes; Commissioner Madrid-Yes; Commissioner Colaluca- Yes; Commissioner Rao-Yes; Commissioner Sanchez-Yes.

**2. Approval of Minutes:**

Motion was made by Commissioner Colaluca to waive the reading of and approve the minutes of the regular meeting held December 16, 2015, as read by all Board Members; Seconded by Commissioner Rao. Roll Call: Chairman Monetti-Abstain; Vice Chairman Colaluca-Yes; Commissioner Madrid-Yes; Commissioner Rao-Yes; Commissioner Sanchez - Yes.

Motion was made by Commissioner Colaluca to waive the reading of and approve the minutes of the closed session meeting held December 16, 2015, as read by all Board Members; Seconded by

Commissioner Sanchez. Roll Call: Chairman Monetti-Abstain; Vice Chairman Colaluca-Yes; Commissioner Madrid-Yes; Commissioner Rao-Yes; Commissioner Sanchez - Yes.

### **3. Approval of the Monthly Financial Statement**

Director Baselice gave a report on the Authority's financial status.

Motion made by Commissioner Madrid to approve the monthly financial/banking statement; Seconded by Commissioner Rao. Roll Call: Chairman Monetti-Yes; Vice Chairman Colaluca-Yes; Commissioner Madrid-Yes; Commissioner Rao-Yes; Commissioner Sanchez - Yes.

### **4. Approval of the Executive Directors Report:**

The Director provided the Board with updates of the following Authority business:

- Finances and parking enforcement;
- Personnel matters;
- Pay and Display machine update;
- Daily and Monthly permit redesign;
- Lots;
- Meters;
- Guttenberg Board of Education;
- Amended RPP ordinance;
- 2016 Budget.

During the budget discussion, it was explained to the Board that the State advised that Resolution #2015-087, adopting the Budget, was invalid because the Budget could not be adopted prior to the State approving the introduced Budget. Since the Budget was yet to be signed by the State as of the December meeting, it would have to be readopted during this meeting. Accordingly, a motion was made by Commissioner Colaluca to void Resolution #2015-087; Seconded by Commissioner Sanchez. Roll Call: Chairman Monetti-Yes; Vice Chairman Colaluca-Yes; Commissioner Madrid-Yes; Commissioner Rao-Yes; Commissioner Sanchez - Yes.

Motion made by Commissioner Rao to accept the Executive Director's report, Seconded by Commissioner Sanchez. Roll Call: Chairman Monetti-Yes; Vice Chairman Colaluca-Yes; Commissioner Madrid-Yes; Commissioner Rao-Yes; Commissioner Sanchez - Yes.

### **5. Approval of Resolutions:**

<b>Resolution #2016-002</b>	<b>Authorization for Payment of Claims</b>
<b>Resolution #2016-003</b>	<b>Appointment of Board Clerk/Secretary</b>
<b>Resolution #2016-004</b>	<b>Authorization for Official Newspapers</b>
<b>Resolution #2016-005</b>	<b>Appointment of Public Agency Compliance Officer</b>
<b>Resolution #2016-006</b>	<b>Appointment of Public Records Custodian</b>
<b>Resolution #2016-007</b>	<b>Appointment of Petty Cash Custodian</b>
<b>Resolution #2016-008</b>	<b>Authorization of Cash Management Plan</b>

<b>Resolution #2016-009</b>	<b>Authorization to Appoint Custodian to Cash Drawer Fund</b>
<b>Resolution #2016-010</b>	<b>Appointment of Auditor</b>
<b>Resolution #2016-011</b>	<b>Authorization to Change Employee Status</b>
<b>Resolution #2016-012</b>	<b>Authorization for Probationary Adjustment</b>
<b>Resolution #2016-013</b>	<b>Authorization for Probationary Adjustment</b>
<b>Resolution #2016-014</b>	<b>Adoption of 2016 Budget</b>

Resolution #2016-014 was pulled from the consent agenda for an independent vote.

Motion was made by Commissioner Colaluca to approve the Consent Agenda of Resolutions (2016-002 through 2016-013); Seconded by Commissioner Rao. Roll Call: Chairman Monetti-Yes; Vice Chairman Colaluca-Yes; Commissioner Madrid-Yes; Commissioner Rao-Yes; Commissioner Sanchez - Yes.

Motion was made by Commissioner Rao to approve Resolution #2016-014; Seconded by Commissioner Sanchez. Roll Call: Chairman Monetti-Yes; Vice Chairman Colaluca-Yes; Commissioner Madrid-Yes; Commissioner Rao-Yes; Commissioner Sanchez - Yes.

**6. Public Portion of Meeting:**

There were no members of the public present.

**7. Old/New Business:**

Old Business: The status of a potential lot site on 51<sup>st</sup> Street is still under review and the Authority is awaiting the results of a test pit at the site. The Board also discussed re-categorizing the enforcement staff, to be more accurate, for insurance purposes.

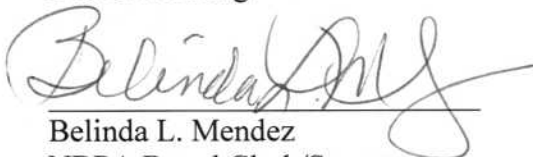
New Business: The Board discussed how merit raises based on positive performance reviews could help with employee retention. The Board also wished a happy, healthy and prosperous New Year to all staff and residents.

**8. End of Meeting:**

Meeting Ended at 6:46 p.m.

Motion made by Commissioner Colaluca to close meeting, Seconded by Commissioner Madrid. Roll Call: Chairman Monetti-Yes; Vice Chairman Colaluca-Yes; Commissioner Madrid-Yes; Commissioner Rao-Yes; Commissioner Sanchez - Yes.

End of Meeting



Belinda L. Mendez  
 NBPA Board Clerk/Secretary  
 01/06/2016