

**1. Opening of Meeting:**

Opened Meeting at 5:36 p.m. with Pledge of Allegiance.

In compliance with the Open Public Meetings Law, the North Bergen Parking Authority has notified all the required newspapers of this meeting, and notices are posted at the Municipal Offices and the Parking Authority Offices.

**a. Present:**

Vice-Chairman Hector A. Zulueta  
Commissioner Vasu Rao  
Commissioner Frank Colaluca  
Executive Director Robert P. Baselice  
Clerk/Secretary Belinda L. Mendez  
General Counsel Neil Marotta, Esq.

**b. Absent:**

Chairman Steven R. Monetti  
Commissioner Diana Madrid

Also present were Authority employees Jacqueline Abreu, Lisa Diaz, Nidia Robles, Bijal Shah and Emanuel Suarez as well as John McDonald and Pratik Shah of Advanced Card Systems & Solutions, Inc. These individuals were present for a proposal presentation for the custom development of the new user-friendly database system. Mr. McDonald provided a brief description of his company and how the proposed database would benefit the public by reducing wait times and making the purchasing and processing of permits more efficient and timely at the Authority. Upon the completion of the presentation, these individuals were excused from the duration of the meeting and Counsel Marotta opened the meeting asking for nominations for Board Officers for the 2013 year.

Motion was made by Commissioner Colaluca to re-appoint Steven R. Monetti as Chairperson; Seconded by Commissioner Zulueta. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Absent; Commissioner Colaluca- Yes; Commissioner Rao-Yes.

Motion was made by Commissioner Colaluca to re-appoint Hector Zulueta as Vice-Chairperson; Seconded by Commissioner Rao. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Absent; Commissioner Colaluca- Yes; Commissioner Rao-Yes.

Motion was made by Commissioner Colaluca to re-appoint Vasu Rao as Treasurer; Seconded by Commissioner Zulueta. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Absent; Commissioner Colaluca- Yes; Commissioner Rao-Yes.

Motion to introduce **Resolution #0-915 Re-Organization of Board Members** was made by Commissioner Colaluca; Seconded by Commissioner Zulueta. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Absent; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

## **2. Approval of Minutes:**

Motion made by Commissioner Zulueta to waive the reading of and approve the regular meeting minutes of November 19, 2012 as written. Seconded by Commissioner Colaluca. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Absent; Commissioner Colaluca-Yes; Commissioner Rao-Abstain.

Motion made by Commissioner Rao to waive the reading of and approve the regular meeting minutes of December 19, 2012 as written. Seconded by Commissioner Colaluca. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Abstain; Commissioner Madrid-Absent; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

Motion made by Commissioner Rao to waive the reading of and approve the closed meeting minutes of December 19, 2012 as written. Seconded by Commissioner Colaluca. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Abstain; Commissioner Madrid-Absent; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

## **3. Approval of the Monthly Financial Statement**

Director Baselice gave a report on the authority's financial status.

Motion made by Commissioner Zulueta to approve the monthly financial/banking statement; Seconded by Commissioner Colaluca. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Absent; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

## **4. Approval of the Executive Directors Report:**

The Director provided the Board with updates of the following Authority business:

- Finances and parking enforcement;
- Personnel matters;
- Insurance premiums;
- Permit requirements;
- Lots.

A motion to finance the Worker's Compensation policy premium over a 10 month period was made by Commissioner Zulueta; Seconded by Commissioner Rao. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Absent; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

A motion to authorize the testing for asbestos at the 53<sup>rd</sup> Street facility, based on the lowest quoting agency, was made by Commissioner Zulueta; Seconded by Commissioner Colaluca. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Absent; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

After a brief discussion, the Board approved issuing a replacement RPP decal at no charge to

residents who lost their vehicle due to it being stolen. A temporary permit will remain available at \$10 per month for their rental or interim vehicle. In both instances, a police report must be presented to receive the permit.

Motion made by Commissioner Zulueta to accept the Executive Director's report, Seconded by Commissioner Colaluca. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Absent; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

Upon completion of the Director's Report, Commissioner Zulueta made a motion to enter into closed session to discuss the union status and negotiation process; Seconded by Commissioner Colaluca. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Absent; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

At the conclusion of the closed session, Commissioner Colaluca made a motion to reopen the meeting to the public; Seconded by Commissioner Rao. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Absent; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

**5. Approval of Resolutions:**

- |                          |   |
|--------------------------|---|
| <b>Resolution #0-906</b> | <b>Authorization of 2013 Salary Schedule (Re-presenting after being tabled at 12/19/12 meeting)</b> |
| <b>Resolution #0-916</b> | <b>Authorization for Payment of Claims</b>  |
| <b>Resolution #0-917</b> | <b>Appointment of Board Clerk/Secretary</b>   |
| <b>Resolution #0-918</b> | <b>Appointment of Accountant</b>  |
| <b>Resolution #0-919</b> | <b>Appointment of Transition Accountant</b>   |
| <b>Resolution #0-920</b> | <b>Authorization of Official Newspapers</b>   |
| <b>Resolution #0-921</b> | <b>Appointment of Public Agency Compliance Officer</b>  |
| <b>Resolution #0-922</b> | <b>Appointment of Public Records Custodian</b>  |
| <b>Resolution #0-923</b> | <b>Appointment of Petty Cash Custodian</b>  |
| <b>Resolution #0-924</b> | <b>Authorization of Cash Management Plan</b>  |
| <b>Resolution #0-925</b> | <b>Acceptance of Employee Resignation</b>   |
| <b>Resolution #0-926</b> | <b>Authorization to Purchase Database Software</b>  |
| <b>Resolution #0-927</b> | <b>Amendment of 2013 Meeting Schedule</b>   |
| <b>Resolution #0-928</b> | <b>Authorization to Appoint Custodian to Cash Drawer Fund</b>                                       |
| <b>Resolution #0-929</b> | <b>Adoption of 2013 Budget</b>  |

Motion was made by Commissioner Colaluca to approve the Consent Agenda of Resolutions (0-906 and 0-916 through 0-928); Seconded by Commissioner Zulueta. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Absent; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

Resolution #0-929 was pulled for an independent vote. Motion was made by Commissioner Zulueta to approve Resolution #0-929; Seconded by Commissioner Rao. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Absent; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

**6. Public Portion of Meeting:**

There were no members of the public present.

**7. Old/New Business:**

New Business: The Board was advised of the passing of the son of Gloria Gallo, the Director of the Ft. Lee Parking Authority. The Board requested sending a funeral arrangement.

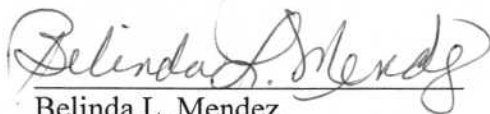
Old Business: The Board was advised that the Authority website meets the State Comptroller's Transparency Requirement as of February 1, 2013.

**8. End of Meeting:**

Meeting Ended at 7:18 p.m.

Motion made by Commissioner Zulueta to close meeting, Seconded by Commissioner Rao. Roll Call: Chairman Monetti-Absent; Vice-Chairman Zulueta-Yes; Commissioner Madrid-Absent; Commissioner Colaluca-Yes; Commissioner Rao-Yes.

End of Meeting



Belinda L. Mendez  
NBPA Board Clerk/Secretary  
01/23/13