

**NORTH BERGEN PARKING AUTHORITY  
4225 BERGEN TURNPIKE  
NORTH BERGEN, NEW JERSEY  
PHONE 201-869-6200**

**Request For Proposals  
General Engineering Services**

**Sealed Proposals** must be delivered to the address stated above, by the time and date listed as the public opening. No late responses will be accepted. **RFP: General Engineering Services** **and Attn: Robert P. Baselice** must be clearly written on the outside of the envelope. **Please submit 1 original and 2 copies of proposal.**

Proposals will be evaluated by the North Bergen Parking Authority on the basis of the most advantageous price and other factors considered. The evaluation will consider:

- a. Experience and reputation in the field;
- b. Knowledge of the Township of North Bergen and the subject matter to be addressed under the contract;
- c. Availability to accommodate any required meetings of the authority;
- d. Familiarity with North Bergen's topography and physical infrastructure;
- e. Other factors to be demonstrated to be in the best interest of the North Bergen Parking Authority;
- f. Compensation proposal must reflect and include the following components:
  - 1) An hourly rate schedule for the provision of a qualified representative and necessary and appropriate support personnel for the performance of field inspections, office engineering work, as required by the Authority, engineering meetings, responses to inquiries both by telephone and in person concerning parking lots, facilities, tax maps, and other engineering questions, incidental sketches, reports as requested by Authority officials and recommendations that may assist the Parking Authority.
  - 2) Design fees: Fees provided for design services should be based on a percentage of construction costs for work involving new construction and/or the rehabilitation of existing facilities. Additionally, if a topographic or a utility survey is required for a project the design fee provided should be based on a percentage of the construction cost of the project.
  - 3) In addition to the above mentioned design fees, provide fees for inspection and supervision of construction. Such fees should be based on a percentage of construction costs for jobs involving resurfacing of parking lots, facility projects, and other projects. Note: On NJDOT projects the fee for inspection and related services shall be to the extent permitted by and eligible for reimbursement by the NJDOT.

This contract will begin on February 21, 2013 and expire on December 31, 2013. However, design and construction administration projects may be for the length of the project, if the project

extends past the annual contract completion date. The North Bergen Parking Authority reserves the right to reject any and or all responses.

The Parking Authority reserves the right to approve additional engineering firms for design and construction administration (supervision and inspection) as set forth in items 1, 2 and 3 of this RFP.

Please include a copy of your NJ Business Registration Certificate and documentation of required Affirmative Action. Required affirmative action documentation includes one of the following:

1) A letter from the U.S. Department of Labor that the contractor has an existing federally approved or sanctioned Affirmative Action Program.

OR

2) A Certificate of Employee Information Report Approval.

OR

3) An Affirmative Action Employee Information Report (Form AA302).

The public opening will be held in the Offices of the North Bergen Parking Authority located at 4225 Bergen Turnpike, North Bergen, NJ, on Wednesday, February 20, 2013, at 12:00pm.

Robert P. Baselice  
NBPA Executive Director  
February 5, 2013